

SELF-AFFIDAVIT

Community Development
Building Inspections
21 S. Bruffey Street, Salem, VA 24153
(540) 375-3036

I, (print name), _____, affirm that I have made permit application for:
Building Electrical Mechanical Plumbing

As a prerequisite for obtaining this permit, I am filing this written statement indicating I am not subject to license or certification requirements as a contractor or subcontractor in accordance with the Code of Virginia Section 54.1-1111. I affirm that I am qualified in accordance with the Code of Virginia section 54.1-1101 to meet the identified exemption as noted below:

- Any government agency performing work with its own forces;
- Work bid upon or undertaken for the armed services of the United States under the Armed Services Procurement Act;
- Work bid upon or undertaken for the United States government on land under the exclusive jurisdiction of the federal government either by statute or deed of cession;
- Work bid upon or undertaken for the Department of Transportation on the construction, reconstruction, repair or improvement of any highway or bridge;
- Any other persons who may be specifically excluded by other laws but only to such an extent as such laws provide;
- Any material supplier who renders advice concerning use of products sold and who does not provide construction or installation services;
- Any person who performs or supervises the construction, removal, repair or improvement of no more than one primary residence owned by him and for his own use during any 24-month period;
- Any person who performs or supervises the construction, removal, repair or improvement of a house upon his own real property as a bona fide gift to a member of his immediate family provided such member lives in the house. For purposes of this section, "immediate family" includes one's mother, father, son, daughter, brother, sister, grandchild, grandparent, mother-in-law, and father-in-law;
- Any person who performs or supervises the repair or improvement of industrial or manufacturing facilities, or a commercial or retail building, for his/her own use;
- Any person who performs or supervises the repair or improvement of residential dwelling units owned by him/her that are subject to the Virginia Residential Landlord and Tenant Act (§ 55-248.2 et seq.);
- Any owner-developer, provided that any third party purchaser is made a third party beneficiary to the contract between the owner-developer and a licensed contractor whereby the contractor's obligation to perform the contract extends to both the owner-developer and the third party; and
- Work undertaken by students as part of a career and technical education project as defined in § 22.1-228 established by any school board in accordance with Article 5 (§ 22.1-228 et seq.) of Chapter 13 of Title 22.1 for the construction of portable classrooms or single family homes.

I realize that I am liable to ensure all contractors and/or subcontractors performing more than \$1,000.00 work on my project are licensed by the State Board of Contractors in accordance with the Code of Virginia Section 54.1-1115. Failure to do so constitutes the commission of a Class 1 misdemeanor.

Signature: _____ Date: _____

Permit # _____ Address: _____

NOTE TO PROPERTY OWNERS BEFORE SIGNING

If you've made arrangements with a contractor to do the work intended by this permit(s), the City of Salem strongly recommends that the contractor be the responsible party to secure the permits required by the Uniform Statewide Building Code (USBC). When contractors apply for permits, the City will verify that he/she is properly licensed by the State and City to perform the intended work. Unwillingness by the contractor to obtain required permits may be an indication that he/she is not properly licensed.

For your protection, don't deal with unlicensed contractors

If you have any questions about licensing regulations, please contact the Community Development Office at 540.375.3036 or DPOR/State Board for Contractors, on 804.367.8511 or www.dpor.virginia.gov.