

CONCRETE INSTALL APPLICATION

SALEM, VA ENGINEERING DIVISION FORMS



Job Address/Location: _____

Owner Name: _____

Phone Number: _____ Email Address: _____

Mailing Address: _____

Description of intended work:

Please check all that apply:

- New Driveway Entrance (\$100.00 per linear foot)** _____ LF = \$ _____
 - New Sidewalk (\$50.00 per linear foot) _____ LF = \$ _____
 - New Curb & Gutter (\$50 per linear foot) _____ LF = \$ _____
 - New Curb Only (\$30 per linear foot) _____ LF = \$ _____
- TOTAL = \$ _____

** Driveway linear footage measured at front face of curb to include radii (2' typical radius). Example: 10' wide driveway will require 14' entrance (2' + 10' +2'). All off-street parking areas (aka "driveways" in most cases) must be constructed of asphalt or concrete per Salem Code Sec. 106-404.11.

All fees are payable in advance. This request may be pre-approved but will not be processed until payment is made. To request pre-approval, please submit this completed application to communitydev@salemva.gov and someone from the Community Development Department will be in contact with you. Once approved, payment can be made in 2 ways:

- 1) In person at 21 S. Bruffey St., Salem, VA 24153 (Monday-Friday, 8:00-4:00)
- 2) By check mailed to PO Box 869, Salem, VA 24153 (Attn: Engineering)

Applicant Signature _____ Date _____

Approved By: _____ Date _____

Once approved for construction, request will be sent to the Streets & General Maintenance Department and work will be completed within approximately 45 days.