



CITY OF SALEM
REAL ESTATE DEPARTMENT
114 N. BROAD STREET, SALEM, VIRGINIA 24153
PHONE: (540) 375-3058

APPLICATION FOR REVIEW OF ASSESSMENT

I REQUEST A REVIEW OF THE PROPOSED VALUE CHANGE FOR MY PROPERTY
(A SEPARATE FORM MUST BE FILED FOR EACH PROPERTY)

TAX MAP NUMBER: _____

OWNER'S NAME: _____

PROPERTY ADDRESS: _____

MAILING ADDRESS
OF OWNER: _____

CITY / STATE / ZIP _____

REASON FOR THE REQUEST FOR REVIEW
(CHECK ALL THAT APPLY)

A: _____ I FEEL THAT MY PROPERTY IS APPRAISED AT MORE _____ OR LESS
THAN 100% OF FAIR MARKET VALUE. GIVE YOUR ESTIMATE OF FAIR
MARKET VALUE:

LAND: _____ BUILDINGS: _____ TOTAL: _____

B: _____ I FEEL THAT MY PROPERTY IS APPRAISED AT A HIGHER VALUE THAN
SIMILAR PROPERTIES SURROUNDING MY OWN. (LIST PROPERTIES YOU
FEEL ARE SIMILAR TO YOURS BUT NOT EQUITABLY APPRAISED)

1. _____
2. _____
3. _____

C: _____ I FEEL THAT MY PROPERTY IS AFFECTED BY AN UNUSUAL OR NEGATIVE
CONDITION THAT MAY NOT BE VISIBLE WITH AN EXTERIOR INSPECTION.
(DESCRIBE THE CONDITION THAT AFFECTS VALUE)

**NOTE: PLEASE ATTACH ALL SUPPORTING DOCUMENTS TO THIS APPEAL FOR
CONSIDERATION WITH THE REVIEW OF THIS ASSESSMENT.**

_____ Date

_____ Phone

_____ Signature of Owner or Agent

FOR REAL ESTATE OFFICE USE ONLY

APPRAISER NOTES:

CURRENT ASSESSMENT: LAND: _____ BLGS: _____ TOTAL: _____

PROPOSED ASSESSMENT CHANGE (IF ANY) LAND: _____ BLGS: _____ TOTAL: _____

APPRAISER'S RECOMMENDATIONS OR COMMENTS
(CHECK ALL THAT APPLY)

- _____ TAXPAYER WAS SATISFIED AFTER OFFICE VISIT OR PHONE CONVERSATION AND REQUIRES NO FURTHER ACTION
- _____ TAXPAYER REQUESTED A PERSONAL VISIT TO INSPECT THE HOME
- _____ TAXPAYER WAS STILL DISSATISFIED AND RECOMMENDED TO THE BOARD OF EQUALIZATION
- _____ CHANGE WAS MADE TO CORRECT ANY CHANGE IN INFORMATION
- _____ CHANGE WAS MADE AFTER PERSONAL VISIT TO THE PROPERTY BY AN APPRAISER IN THIS OFFICE
- _____ TAXPAYER WAS MADE AWARE OF TAX RELIEF PROGRAMS IN THE CITY
- _____ NOTICE OF ANY CHANGES OR NO CHANGE WAS SENT TO THE TAXPAYER AFTER PHYSICAL REVIEW OR AT TAXPAYER'S REQUEST

DATE OF REVIEW

APPRAISER

APPROVED BY