



Electoral Board Minutes

December 4, 2023

4:30pm

19 East Clay Street

The call meeting of the City of Salem Electoral Board in accordance with Section 2.2-3707 of the Code of Virginia, 1950, as amended was held Monday, December 4, 2023 and called to order at 4:33pm.

All of the members of the Board were present in person. Mr. Zachary Agee – Chair, Ms. Elizabeth Bowles – Vice Chair and Ms. Katherin Elam – Secretary.

FIRST ORDER OF BUSINESS

Officers of Election roles are varied within the precinct on election day including curbside voting and directing voters to their proper precinct. As we prepare for the elections in 2024, it has been determined that Chair Agee will prepare a survey to poll our officers of election to learn of suggestions they may have for improving their workday and the training they receive.

Vice Chair Bowles would like to increase the number of officers of election for 2024 once the appointed officers have been contacted for their availability. The compensation for officers was reviewed and currently chiefs receive \$150 for election day(s), assistant chiefs receive \$140 and officers receive \$130.

SECOND ORDER OF BUSINESS

There was a review of the Roanoke Star article from November 20, 2023 "Some Voters Get 2 Ballots – Virginia Election System Needs Improvement". This suggested there be new labels or text added to electronic poll books so officers of election could determine the status of voters who requested absentee ballots. It was learned from the Salem City electronic poll book vendor that the State Office of Elections would be reviewing codes/labels for pollbooks in Richmond this very day (December 4). The findings will be shared with us in January.

THIRD ORDER OF BUSINESS

The Vice Chair Bowles had a concern with West Salem precinct and the number of voters who had children attending West Salem School but voted in other precincts. Upon review of the precinct map for Salem the concern was resolved.

FOURTH ORDER OF BUSINESS

Vice Chair Bowles asked for an amendment of the minutes from the October called meeting of the electoral board. The new wording will be added to those minutes and submitted for final approval at the January meeting.

SALEM VA

FIFTH ORDER OF BUSINESS

Future election space in the Salem Civic Center arena. Chairman Agee will write up a resolution to present to the City Council for their approval.

OTHER BUSINESS

January 8, 2024, at 4:30pm will be the re-organization meeting for the Salem electoral board. February 5 at 4:30pm will be a planning session for the content of the training for officers of election that will take place February 29 at the Salem Civic Center at 7pm.

The secretary made a motion to adjourn at 5:24pm.

Zachary L. Agge
Zachary Agge, Chair

Feb 5, 2024
Date

Elizabeth Bowles
Elizabeth Bowles, Vice Chair

Feb 5, 2024
Date

Katherin Elam
Katherin Elam, Secretary

February 5, 2024
Date